Request for College of Engineering Funding Support for the Submission of Proposals

The instructions below are for single investigator awards and/or awards that would impact one department in the College of Engineering. For awards that would benefit multiple departments, please see "Support for Large, Multidisciplinary Proposals and Site Visits."

Enhancing our faculty's success in securing funding will increase the reputation of our college and its faculty. In order to facilitate this, the College of Engineering (CoE) will provide financial support to assist faculty in the submission of proposals. This support can be used to hire external consultants, technical writers, proofreaders and/or graphic designers to assist the PI. The College of Engineering will provide one third of the total cost associated with hiring this expertise. The PI and the department will each also contribute one third of the total cost.

Proposal support funds will be retained in the dean's office and used to pay expenses submitted by the PI to the CoE. Financial support will not be provided to conduct research. To be eligible to receive this support, the PI of the proposal must be a UC Davis CoE faculty member.

Applications seeking this support should include the following items.
1. A cover page that includes PI and co-PI names and affiliations, the award being sought (with URL if available), funding agency, and submission deadline.

2. A two to three page white paper including a description of the proposal objectives and research/education plan, and a summary of the proposal budget.

3. The expected proposal generation timeline. To qualify for this support, the proposal must be ready for review by the external consultants/technical writers/proofreaders/graphical designers at least one month prior to the submission deadline.

4. A short description of plans for leveraging support from the UC Davis Office of Research Interdisciplinary Research Support (IRS) unit.

5. A budget for the proposal support funds that are being sought. External proposal consultants will bill at the rate of about $150/hour; technical writers at a rate of $50-$100/hour; graphic designers and proofreaders at a rate of about $25-$50/hour. If needed, the Associate Dean for Research and Graduate Studies can facilitate the selection and hiring of such individuals, as well as provide resources for assistance with budget estimation.

In addition, each application is required to include separate confirmation (electronic or hard-copy) from both the PI and the department chair confirming their commitment of their respective contributions towards the costs.

The Associate Dean for Research and Graduate Studies will review applications on a rolling basis. Proposals that include Assistant Professors and/or Lectures with Potential for Security of Employment as a PI or co-PI will be given high priority for support. Approved applications will receive support as long as program funds are available.

Submission of requests and questions related to this funding assistance should be directed to Professor Jean VanderGheynst, Associate Dean for Research and Graduate Studies, College of Engineering (jsvander@ucdavis.edu).