

College of Engineering Student Team and Club Orientation



TODAY'S AGENDA

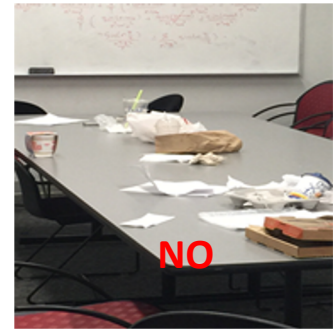
10:00-10:05	Welcome & Orientation Overview
10:05-10:15	Room use and expectations, reservations and how to use COWS
10:15-10:30	News and social media; Center for Student Involvement resources
10:30-10:35	Alumni and E-Week overview
10:35-11:00	Q&A

Room Use Expectations

- Rooms may only be used if reserved ahead of time
- Not all rooms are open for student use
 - Majority of space is for faculty and staff use only
- Be professional and respectful of the space
- Reserved adequate time before & after your meeting/event for setup and cleanup
- For large group events which may generate excessive amounts of waste and/or lead to increased restroom usage, please submit a Custodial Services work order in advance at:

<http://facilities.ucdavis.edu/custodial-services/contact.html>

Room Use Expectations



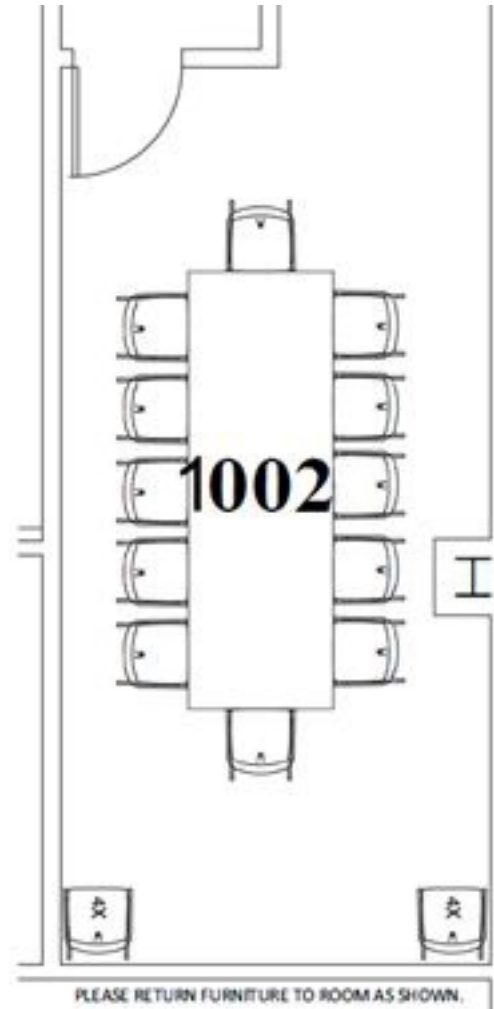
- Leave the space as clean as possible
 - Think about if you were the next group after you. Would you feel good about coming into this space?
- Take food trash to outside trash bins located in Parking Lot 44 (across the street from Kemper Hall)
- If there is a template posted for the room set up be sure to reset the room after use
- Turn off lights and lock the door behind you if your reservation is the last of the day
- Do NOT allow people to stay in the room after your reservation time has passed
- Failure to comply with policy will result in a loss of privileges for using shared areas
- Campus Ready Guidelines
 - <https://campusready.ucdavis.edu/status/event-guidance>

Room Reservations and COWS

- All Engineering Shared Spaces (Kemper, Bainer, Ghausi Academic Surge) must be reserved in advance using the central calendaring system.
- Conference rooms & shared spaces are managed by various departments/units
 - Reservation requests are subject to the policy established by each approval manager
- To request access to COWS, please email Elsa Rojas Perez at erojasperez@ucdavis.edu with:
 - Name
 - Student Club/Organization
 - Phone Number
- Send requests to edit/delete reservations to: coe-scheduling@ucdavis.edu

Dean's Office Shared Areas for COE Students

- Kemper 1002
 - Capacity: 12 @ table
 - 23 extra chairs
 - Projector
 - Projector Screen
 - HDMI Cord
- Kemper Lobby
- Kemper Courtyard
- Bainer South Lawn



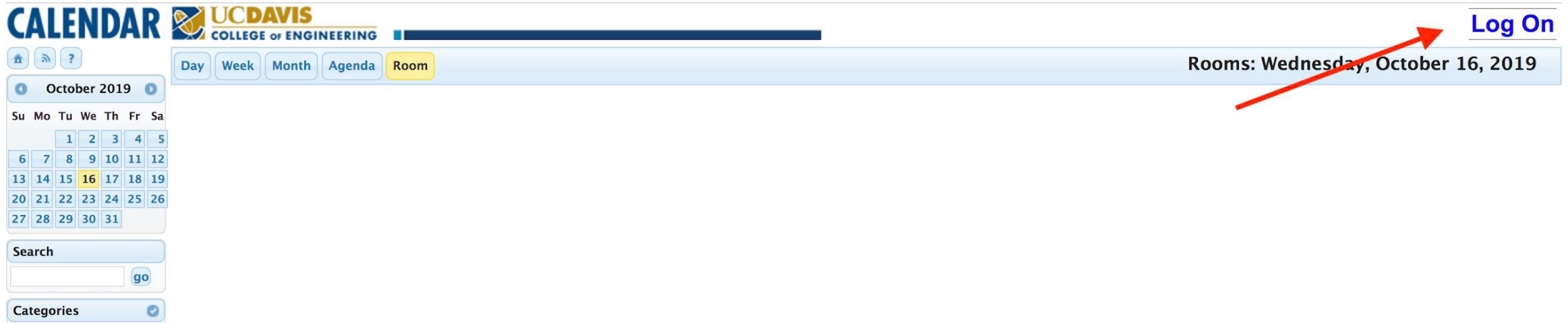
COWS


1. Go to cows.ucdavis.edu
2. Select College of Engineering



COWS

3. Log in by entering Kerberos login and password



CALENDAR 

Day Week Month Agenda Room

Rooms: Wednesday, October 16, 2019

Log On

October 2019

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Search

go

Categories



Day Week Month Agenda Room

Rooms: Wednesday, October 16, 2019

October 2019

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Search

go

- Categories
- ☒ BAE
 - ☒ BME
 - ☒ CEE
 - ☒ CHMS
 - ☒ Dean's Office
 - ☒ CS
 - ☒ ECE
 - ☒ MAE
 - ☒ Other
 - ☒ Student Groups

Rooms	12 AM	1 AM	2 AM	3 AM	4 AM	5 AM	6 AM	7 AM	8 AM	9 AM	10 AM	11 AM	12 PM	1 PM	2 PM	3 PM	4 PM	5 PM	6 PM	7 PM	8 PM	9 PM	10 PM	11 PM
Academic Surge																								
Acad Surge 2022 (DO)									Campus					Nandi										
Acad Surge 2050 (DO)									ANT 002															
Acad Surge 2215											ENG 35 TA OH -	ECI 289I			ENG 35 TA OH -									
Acad Surge 2304																								
Bainer																								
Bainer 2130										NEAM	Prof. Linke Seminar													
Bainer South Lawn																								
Ghausi																								
Ghausi Lobby																								
Kemper																								
Kemper 1002 (DO)																								
Kemper 1003 (DO)																								
Kemper 1007 (DO)																								
Kemper 1065 (DO)																								
Dean's Conf. Room																								
Kemper 1127 (ECE)																								
Kemper 1131 (CS)																								
Kemper 2101 (ECE)																								
Kemper 3083 (CS)																								
Kemper 3087 (ECE)																								
Kemper 3089 (ECE)																								
Kemper 3106 (CS, TAs)																								
Kemper 47 (CS, TAs)																								
Kemper 53 (CS, TAs)																								
Kemper 55 (CS, TAs)																								
Kemper Courtyard																								
Kemper Lobby																								
TB 207																								
TB207 110 TA Room																								
TB207 112																								
TB207 120																								
Watershed																								
Watershed 2203 (CS)																								

This is your home page. You can see past approvals by clicking the folder icon in the left corner and click the + icon to create a new reservation



Location

- ☐ External Location
- ☒ Reserve a Room
- [Reservation Policy](#)

Room Attributes

- ☐ Business_Hours
- ☐ Capacity
- ☐ Dry_Erase
- ☐ Eduroam
- ☐ Faculty_Present
- ☐ Faculty_Staff_Only
- ☐ Lockbox_for_access
- ☐ No_Food
- ☐ No_Food_or_Beverage
- ☐ Proj_Screen_Only
- ☐ Projector
- ☐ TeleConference
- ☐ Zoom_Room

Buildings

- ☒ Academic Surge
- ☒ Bainer
- ☒ Ghausi
- ☒ Kemper
- ☒ TB 207
- ☒ Watershed

Room Types

- ☒ Classroom
- ☒ Computer_Class_Room
- ☒ Conference_Room
- ☒ EmeritiOffice
- ☒ Equipment
- ☒ Labs
- ☒ Open_Space
- ☒ TA_Room
- ☒ VisitingProfessor
- ☒ VisitingScholar

New Event

Title

Room

Starts 10/16/2019 8:00 AM
Ends 10/16/2019 9:00 AM

Contact Name

Contact Email

Contact Phone

Description

B **I**

Path:

Event Type

Categories

Display Locations

Event Repeats ☐

Notes for Approver (will not display)

Select Student Clubs

Be sure you are looking at the correct Day and Time here and below

[Request](#)

[Cancel](#)

Wed Oct 16 2019

	12 AM	1 AM	2 AM	3 AM	4 AM	5 AM	6 AM	7 AM	8 AM	9 AM	10 AM	11 AM	12 PM	1 PM	2 PM	3 PM	4 PM	5 PM	6 PM	7 PM	8 PM	9 PM	10 PM	11 PM
Acad-Surge 2022																								
Acad-Surge 2050																								
Acad-Surge 2215																								
Acad-Surge 2304																								
Bainer 2130																								
Bainer South_Law																								
Ghausi Lobby																								
Kemper 1002																								
Kemper 1003																								
Kemper 1007																								
Kemper 1065																								
Kemper 1121																								
Kemper 1127																								
Kemper 1131																								
Kemper 2101																								
Kemper 3083																								
Kemper 3087																								
Kemper 3089																								
Kemper 3106																								
Kemper 47																								
Kemper 53																								
Kemper 55																								
Kemper Courtyard																								
Kemper Lobby																								
TB207 110																								
TB207 112																								
TB207 120																								
Watershed 2203																								

If the block is colored in it is booked.

Faculty/Staff Advisor

REQUIRED

for funding or design groups

News and Social Media

- Center for Student Involvement Communication Tools
 - <https://csi.ucdavis.edu/communication-tools/>
- Campus has Social Media Guidelines and Marketing Guidelines
 - <https://www.ucdavis.edu/social-media/guidelines>
 - <https://marketingtoolbox.ucdavis.edu/>
- Logos for College and Dept
 - <https://ucdavis.app.box.com/s/1iexfte1admfw8dfau56sl7cok1au45f>
- Only certain vendors are approved to reproduce the UC Davis logos
 - <https://trademarks.ucdavis.edu/about/licensees.html>
- Feature Friday!
- Do something newsworthy? Win an award? Tell us!
- Rachel Steere, Communications Specialist
 - rsteere@ucdavis.edu | 530-752-5924



ucdavisengineering • Following
UC Davis College of Engineering

...



ucdavisengineering This week's #FeatureFriday is Macayla Thomas, a mechanical and aerospace engineering double major and a D1 swimmer. Macayla started swimming when she was four years old and immediately loved it. She loves the positive culture and passionate people in the swim community. And, since there is always room to improve, she always has a new goal to strive for. Macayla aims to keep up this attitude when she serves as team captain next year. Balancing all of this with engineering has been tough, but she stays disciplined and makes sure she gets enough sleep to keep her going. She says both swimming and engineering require a lot of work and dedication, and often times she has to



140 likes

MAY 17

Add a comment...

Post

Cybersecurity Club at UC Davis brings new education, competition opportunities to campus



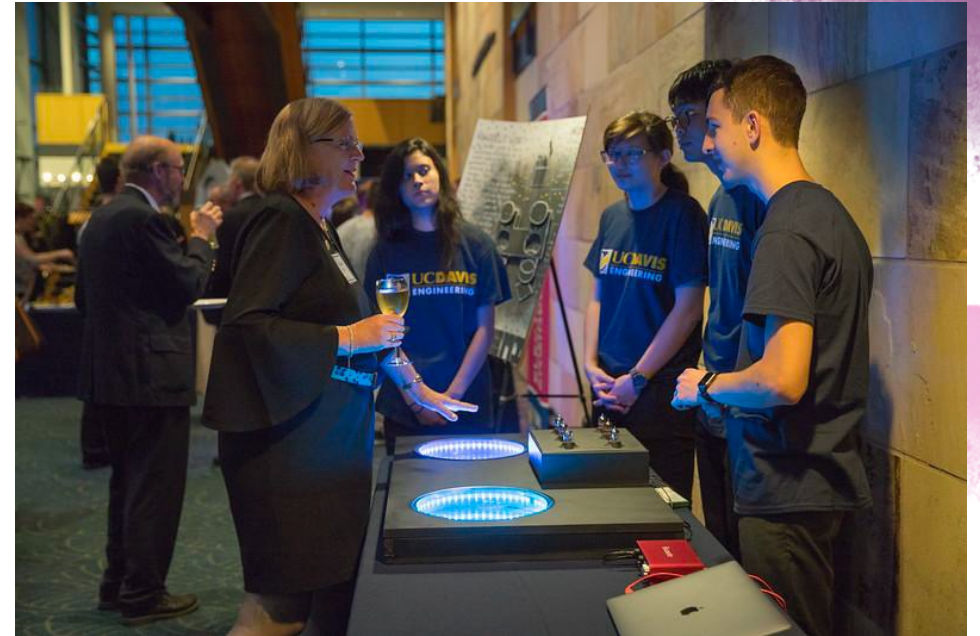
The Cybersecurity Club at UC Davis celebrates its victory at the Department of Energy's CyberForce competition in December 2018. Photo courtesy of Kevin Rong.

October 8, 2019

By Noah Pflueger-Peters

Alumni Engagement

- How do you currently interact with alumni?
 - Events, conferences, meetings
 - Mentorship and volunteering
- How do you currently communicate with alumni?
 - Alumni database
 - Send member names and email addresses for record-keeping!



Questions about interacting
with Alumni?

Email: engrdev@ucdavis.edu

Center for Student Involvement

- Re-Registration opens Friday, December 10, 2021
 - <https://csi.ucdavis.edu/register-your-org/>
- MU Table Reservations
 - <https://memorialunion.ucdavis.edu/how-reserve-table>
- CSI Conference Room (**Not available F2021, hopefully available soon)
 - <https://csi.ucdavis.edu/csi-conference-room/>
- Leadership Library
 - <https://csi.ucdavis.edu/leadership-library/>
- CLEAR (Custom Leadership Education and Resources) Workshops
 - <https://csi.ucdavis.edu/clear-workshops/>

Aggie Life

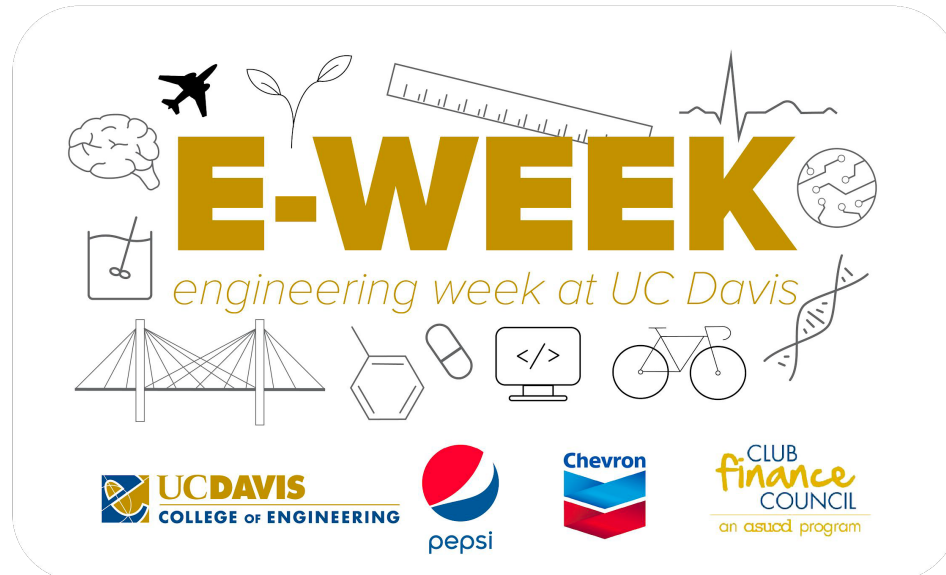
<https://csi.ucdavis.edu/aggielife/>



E-Week

February 20-26, 2022

- Club Point of contact will receive an email about participation
- <http://www.eweek-ucdavis.com/>
- e-week.org
- Lisa Laughter, Academic Advisor
 - llaughter@ucdavis.edu | 530-752-9345



Questions?

Contact Information

Lisa Laughter

First Year Academic Advisor, Engineering Undergraduate Office

College of Engineering

Email: mclague@ucdavis.edu

Elsa Rojas Perez

Associate Dean and Budget Support Assistant

College of Engineering

Email: erojasperez@ucdavis.edu

Thank you!