

We understand that receiving a notification of dismissal can be upsetting, and it is our intention to support you appropriately with the next steps in your education.

*Answers to many of your questions are provided in this document. **Please read it carefully and completely.** You may contact the EUO at 530-752-1979 or enugrad@ucdavis.edu if you need clarification or further assistance. Please check the [advising website](#) for hours of operation.*

After receiving a notification of pending dismissal (disenrollment from UC Davis), you will have the opportunity to **appeal**. If you do not appeal, you are accepting your dismissal. In this case, we recommend that you speak with an academic advisor in the EUO after the third week of instruction to discuss resources for support and your plans for readmission. If you choose to **appeal** your dismissal as described below, you will have an opportunity to provide information to help us understand your situation and make the decision we believe will best support your future educational success.

APPEALING DISMISSAL

If you choose to **appeal** your dismissal, you will be required to submit a three-quarter academic plan and complete a questionnaire providing responses to the following questions by a specified deadline, in order to assist us with deciding on your appeal.

Appeal Questionnaire

- We would like to understand what led to your academic performance last quarter. Please elaborate on the circumstances that affected your performance and how you believe they adversely impacted your academic performance.
- We would like to learn about the actions you would take to regain good academic standing if you are allowed to continue your enrollment at UC Davis. Please clearly describe in detail your next steps. “Study harder” or “stop procrastinating” are appropriate actions but are not sufficiently specific responses. We would like to learn about the details of your plan, including the campus resources you would use to achieve your goals.
- Would the demands on your time be different next quarter? How, why?
- Advisors want to support you in your pursuit of your personal, academic, and professional goals. What are your personal goals and/or career objectives? Are you currently in your desired major? If not, please indicate the major you would like to pursue and how this major fits into your long-term plans?
- If you are required to take a break from UC Davis, what would you do with that time? How would you prepare to return to UC Davis in the future?
- Is there any additional information you would like to provide to help us better understand your situation?

If the reasons that led to you being subject to academic disqualification were the result of an event or action that was professionally documented (i.e. medical condition/illness, mental health concern, death in the family, anything involving law enforcement), please be prepared to share copies of relevant documentation to support your appeal.

Academic Plan

Please submit an academic plan that includes the courses you would take over the next three quarters if you are allowed to continue via OASIS (students.ucdavis.edu), selecting the “Forms & Petitions” tab then “Submit a New Form”. Please title your plan “**Appeal Academic Plan**” and save it as a draft. If you are being dismissed because of minimum progress, your academic plan must include sufficient courses to correct your unit deficiency.

It is advised that you complete the appeal questionnaire with care and consideration. Your academic record, proposed academic plan and responses on the appeal questionnaire will all be considered in determining whether you will be allowed to continue enrollment at UC Davis this quarter.

NOTE: In submitting your appeal, you must adhere to the [UC Davis Policy on Student Conduct and Discipline](#). Students suspected of violating these standards will be referred to the Office of Student Support and Judicial Affairs.

What happens after you appeal?

- Your case will be reviewed by EUO staff and the Associate Dean.
- The Associate Dean will make a decision based upon the review of your appeal to either *uphold* or *rescind* your dismissal.
- ***All decisions are final.***

If your dismissal is *RESCINDED*

- You may continue enrollment at UC Davis this quarter subject to specified continuation expectations, including but not limited to sufficient improvement in your academic performance.
- Please make an appointment with an EUO advisor by the 12th day of instruction to review your continuation expectations, which must be fully met for your continued enrollment.

If your dismissal is *UPHELD*

- You will be disenrolled by the Office of the University Registrar from all of your courses and receive a refund of your registration fees, if applicable.
- You may be eligible for readmission after satisfying [readmission expectations](#).